

Operation Cookies From Home virtual participation has been updated and simplified! It is now easier than ever for troops and girls to receive credit for money collected for OCFH – without transfers!

For donations where the troop **did not receive a physical package** of cookies, but instead collected a monetary donation, follow these steps and/or refer to the image below to give girls credit:

1. Log in to [Snap+](#)
2. Hover over the Cookies icon
3. Select Virtual Cookie Share
4. The grid will show all of the girls in your troop. Add the number of OCFH packages each girl collected money for.
5. Click “Save”

The screenshot shows the SNAP+ web interface. At the top, there's a navigation bar with 'Cookie Sheet', 'Cookies', 'Rewards', 'My Troop', 'Reports', and 'Finances'. The 'Cookies' section is active, and a dropdown menu is open showing 'Virtual Cookie Share' as the selected option. Below the navigation, the 'Virtual Cookie Share' form is displayed. It includes fields for 'Order Reference', 'Order Date' (1/11/2016 2:29:16 PM), and 'Delivery Agent' (No Delivery Agent Selected). A red message states 'Your Council's UOM is : Packages'. Below this is a table with columns for 'Girl's Name', 'CShare', and 'Total'. The table lists three girls: Ann smith (2), Marsha Sautler (5), and Olivia Brie (1). A 'Totals in Packages' row shows 0 for CShare and 0 for Total. At the bottom of the form are 'Save', 'Commit', and 'Cancel' buttons.

	CShare	Total
Ann smith	2	2
Marsha Sautler	5	5
Olivia Brie	1	1
Totals in Packages:	0	0

For donations where the troop **did receive a physical package** of cookies, troops should complete as a normal transfer to give girls individual credit:

1. Log in to [Snap+](#)
2. Click the Cookies icon
3. Select Transfer Order
4. Choose Troop to Girl Transfer from the drop down list
5. Select a girl's name from the drop down list under the “Girl” column
6. Enter cookie donation by variety (we advise troops not to donate Gluten Free Trios)
7. Click “Save”
8. We will hold a cookie donation drop off at the various service centers towards the end of the sale for troops to deliver the physical packages

As a reminder, OCFH packages count towards girl recognitions and troop proceeds!